



ZILLAH SCHOOL DISTRICT No. 205

213 Fourth Avenue, Zillah, WA 98953-9533

(509) 829-5911 Fax # (509) 829-6290

<http://zillahschools.org/>

“Educational Excellence for Everyone”

Board of Directors

- ◆ Sandra Adams,
Chair
- ◆ Jeff Brady,
Vice Chair
- ◆ Dennis Jones,
Board Member
- ◆ Darrin Belton,
Board Member
- ◆ Chris Van Antwerp,
Legislative Rep.

Administrative Office

- ◆ Doug Burge,
Superintendent
- ◆ Justin Irion,
Asst. Superintendent
Special Programs
- ◆ Craig McCloud,
Director of Finance
and Operations
- ◆ Sonia Ruggles,
Supt. Secretary
Food Service
Public Records
Migrant Records
McKinney Vento
- ◆ Cindy Brown,
Central Registrar
Special Programs
Assessment Coord.
- ◆ Cecily Widner,
Human Resources
Payroll Manager
- ◆ Debbie Ekstrand,
Accounts Payable
Transportation
- ◆ Veronica Reed,
Migrant Recruiter/
Home Visitor

May 24, 2018

---JOB OPENING---

POSITION:

School Counselor / Gear Up Site Coordinator Zillah Middle School Beginning 2018-19 School Year

QUALIFICATIONS:

- **REQUIRED:** Must possess a High School Diploma or equivalent and a Bachelor's Degree (BA) or higher
- **REQUIRED:** WA State ESA Certificate with School Counselor Endorsement
- Desire and ability to be an integral part of the Zillah School District
- Must possess the skills to communicate positively with students, staff and parents
- **COUNSELING:**
- Knowledge of academic and social/interpersonal techniques for the classroom
- Knowledge of curriculum, education code, district policies and problem solving methodology
- High degree of flexibility
- Commitment to accomplishment and enthusiasm for profession
- Evidence of leadership skills, positive human relations skills and organizational/management skills
- **GEAR UP:**
- Experience in working with youth and adults
- College Readiness experience and Community Service relations preferred
- Knowledge of grant funding, data collection and accounting
- Experience in organizing staff and coordinating services

SALARY: Refer to Current Salary Schedule

CLOSING DATE: In District: May 31, 2018

Out of District: Open Until Filled

APPLICATION PROCEDURE:

Letter of Interest to:
Zillah School District
213 Fourth Avenue
Zillah, WA 98953
509-829-5911

Zillah School District No. 205 does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Coordinator
Doug Burge, Superintendent, (509) 829-5911
Doug.Burge@zillahschools.org
213 Fourth Avenue, Zillah WA 98953

Section 504/ADA Coordinator
Justin Irion, Assistant Superintendent (509) 829-5511
Justin.Irion@zillahschools.org
213 Fourth Avenue, Zillah WA 98953

Disclosure Statement and Background Check: Pursuant to Chapter 486, Washington Laws of 1987, the recommended applicant, if not a current regular employee, will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints, will be requested from the Washington State Patrol.